

RECORD OF PROCEEDINGS

**MINUTES OF THE
REGULAR BOARD MEETING OF THE
DOVE VILLAGE HOMEOWNERS ASSOCIATION
HELD
April 6, 2017**

A meeting of the Board of Directors of the Dove Village Homeowners Association was called and held on Thursday, April 6, 2017, following the annual meeting, at the Offices of Lennar, 9781 S Meridian Blvd, Suite 120, Englewood, CO 80112.

Call to
Order

The meeting was called to order at 4:26 p.m. by Director Luchs.

Approval of
Agenda

Upon motion duly made by Director Luchs, seconded by Director Pekas and, upon vote unanimously carried, the Board approved, with changes, the agenda as presented.

The Board accepted the resignation of Director Balken.

Appointment
Of Third
Board
Member

Following discussion and upon motion duly made by Director Luchs, seconded by Director Pekas and, upon vote unanimously carried, the Board approved the appointment of Mr. John Cheney to the Board of Directors for the Dove Village Homeowners Association

Administrative
Matters

Review and Approve Board Meeting Minutes from June 28, 2016

Following discussion and upon motion duly made by Director Luchs, seconded by Director Pekas and, upon vote unanimously carried, the Board approved the Meeting Minutes from June 28, 2016, amended to include acceptance of the resignation of Director Jeff Cox.

Review and Ratify Previous Claims

Upon review and upon motion duly made by Director Cheney, seconded by Director Luchs and, upon vote unanimously carried, the Board ratified the previous March claims represented by checks numbers 1000 through 1001 totaling \$ 2,010.28.

Review and Accept Financials

Upon review and upon motion duly made by Director Cheney, seconded by Director Luchs and, upon vote unanimously carried, the Board accepted the February 28, 2017 Financials.

New
Business

A. Review and Approve Tax Engagement Letter with CliftonLarsonAllen, LLP

Following review and discussion and upon motion duly made by Director Cheney, seconded by Director Luchs and, upon vote unanimously carried, the Board approved the tax engagement letter with CliftonLarsonAllen, LLP.

B. Review and Approve 2017 Fee Schedule

Following review and discussion and upon motion duly made by Director Cheney, seconded by Director Luchs and, upon vote unanimously carried, the Board approved the 2017 fee schedule.

C. Design Review

a. Sheds

Ms. Herman reported receiving a request to install a shed at a home in the Community. She stated the guidelines currently prohibit sheds. The Board requested Ms. Herman send them draft shed guidelines for their review and consideration.

b. Appointment of Design Review Committee

Following discussion and upon motion duly made by Director Luchs, seconded by Director Cheney and, upon vote unanimously carried, the Board approved the CliftonLarsonAllen LLP management team to act as the Community Design Review Committee for all requests that are within the Design Guidelines, noting any requests that are unclear will be reviewed and considered by the Board.

D. Rules and Regulations

a. Inspection Expectations and Frequency

Ms. Herman reported inspections were currently planned to be performed once a month during fall and winter months and twice a month during the spring and summer. The Board confirmed this was an acceptance frequency.

E. Facilities

a. Playgrounds

Ms. Herman confirmed the playground had been installed and was being maintained by the Metropolitan District. She reported receiving reports of the dog station being full, however she worked with Environmental Landworks to have them emptied as needed during the winter. Director Pekas stated the

stations would be cleaned on a weekly basis through the summer as part of the landscaping contract.

F. Contractor Team

- a. Landscape and Snow Removal Contractor – Environmental Landworks
- b. Legal Counsel – Fox Rothschild LLP
- c. Insurance – through Lennar until Tracts are turned over
- d. Trash Removal – Waste Management

The Board confirmed the Association contractor team.

G. Website

Ms. Herman reported working with a web designer to have an Association website created. She stated a notice would be mailed to homeowners as soon as the site was live.

H. Meeting Schedule

The Board confirmed a quarterly meeting schedule, with plans to hold Board meetings in July, September and November.

I. Resolution in Lieu of Organizational Meeting


Ms. Herman reported speaking with Mr. Ross, the Association Legal Counsel and determining the original Resolution in Lieu of an Organizational Meeting listed the original Board of Directors and document date incorrectly. Following discussion and upon motion duly made by Director Luchs, seconded by Director Cheney and, upon vote unanimously carried, The Board acknowledged the errors in the original Resolution in Lieu of Organization and approved an amendment to correct.

Next Meeting

The Board requested dates be emailed for the next meeting to be held in July 2017.

Adjournment The meeting was adjourned at 5:01 p.m.

Respectfully submitted,



Secretary for the Meeting